



## **Communications Research Intern, Institute for Security and Technology**

The Communications Research Intern plays a vital role in the strategy and dissemination of IST external communications, events planning, and project-related research. IST is seeking a passionate, innovative doer and thinker who is interested in gaining professional, hands-on experience with external events planning, communications strategy, and social media engagement for a security and technology-focused organization.

The internship is part-time and is looking for someone to devote 8-15 hours a week under the supervision of the Communications Manager. Hours are open to negotiation pending experience. The position will start at the beginning of June. This position has the potential for a small stipend depending on the applicant's prior experience. Scheduling is flexible and can be discussed with the team.

This is a competitive position with IST that will be filled quickly, please submit applications no later than **May 14, 2021**.

### **Requirements:**

- Experience with social media platforms including Facebook, Twitter, LinkedIn, Reddit, Twitch, YouTube, Discord, etc.
- Experience finding, organizing, and reporting on project-related news and reports; pre-event speaker research and preparing event-related briefs for the team.
- Strong organizational skills: ability to prioritize, multitask, solve problems creatively, and work under tight deadlines.
- Self-starter with the ability to work independently as well as with a small team.
- Experience with online event logistics including Zoom setup, coordinating meetings, calendar invites, and follow up with speakers.

### **Preferred**

- General interest and understanding of emerging technology trends including but not limited to cybersecurity, ML/AI techniques, democracy, human rights and security, digital vulnerabilities, international cyber norms/debates, and nation-state strategic competition.
- Interest in national security and foreign affairs
- Interest in combining communications and research skills for a multidisciplinary approach

## How To Submit An Application

Please submit your application to [info@securityandtechnology.org](mailto:info@securityandtechnology.org) and include your name and the position title in the subject line with the following:

- Resume/CV listing your work experience/volunteer experience and education.
- Maximum 1-page cover letter on why this position is of interest to you.
- One example post for all three platforms: Twitter, LinkedIn, and Facebook to promote this latest IST/Ransomware Task Force report using the content from the report / webpage. You can provide this in a word/PDF document.

<https://securityandtechnology.org/ransomwaretaskforce/report/>

The [Institute for Security and Technology](https://www.securityandtechnology.org) designs and advances solutions to the world's toughest emerging security threats. It is a nonpartisan, nonprofit network based in the San Francisco Bay Area dedicated to solving critical international security challenges through better technology and policy. For more information, visit [www.securityandtechnology.org](https://www.securityandtechnology.org)